

Shelby County Public Library
Board Meeting Minutes
November 6, 2023

The Library Board of Trustees Meeting of the Shelby County Public Library was called to order at 6:30 pm by Gayle Wiley.

Present

- Janet Compton, Assistant Treasurer
- Danielle DeWitt, Member
- Bambi Garrison, Vice President
- Debra Tracy, Secretary
- Gayle Wiley, President

Others Present

- Brandy Graves, Library Staff
- Janet Wallace, Library Director
- Ross Flint, The Shelbyville News

Not Present

- Brian Brammer, Treasurer
- Justin Stenger, Member

October Minutes Approval

Motion to approve minutes with one correction

Motion – Janet Compton

2nd – Danielle DeWitt

All Approve

Treasurer's Report Approval

Motion – Bambi Garrison

2nd – Debra Tracy

All Approved

Register of Claims Approval

Motion – Janet Compton

2nd – Danielle DeWitt

All Approved

Public Comments

None

Librarian's Report & Correspondence

- A. Mike Carpenter sent a message to Janet complimenting a staff member, Dustin, on his helpfulness.

- B. Hired a clerk in youth services part time and a new clerk upstairs will start soon.
- C. We had 562 people that we passed out candy to on Halloween.
- D. The fall festival was successful with well over 200 people in attendance.
- E. Meetings were attended by multiple staff members.

Old Business

- A. None

Policy Reviews

- A. Computer Policy
 - a. Nothing changed
Motion to approve – Debra Tracy
2nd – Danielle DeWitt
All Approve

New Business

- A. New Director Announcement
 - a. The Board worked diligently to search for Janet’s replacement. Thanks given to the Board for their time and input. All the applicants were noteworthy so the decision was difficult. Gayle would like to entertain a motion to approve Brandy Graves as the new director of the library with an official start date as December 25, 2023.
Motion: Debra Tracy
2nd: Bambi Garrison
All Approve
- B. Printing Remotely
 - a. Print management to print wirelessly. AVC will be in charge of it, as the software is from the Princh, an overseas company.
 - b. Cost
 - i. Morristown - \$1,149
 - ii. Shelbyville - \$1,399 (\$1,548 total)
 - iii. Annually it will be about \$250 for Morristown and \$499 for Shelbyville.
Motion: Debra Tracy
2nd: Janet Compton
All Approve
- C. Christmas Closings – Dec 25, Jan 1; Floater for Dec. 24
Motion: Bambi Garrison
2nd: Danielle DeWitt

D. Reminder of the Open House on December 5th from 4 pm – 6 pm & December 1st we are having a pre-Mistletoe Market party here 4 pm – 6 pm

E. Board President would like to have an executive session next month

Meeting Adjourned

Meeting Adjourned: 7:07 pm

Next Meeting

December 7, 2023 @ 6:30 pm

Minutes Approved

Secretary

Date