

**Shelby County Public Library**  
**Board Meeting Minutes**  
**June 2, 2022**

The Library Board of Trustees Meeting of the Shelby County Public Library was called to order at 6:30 pm by Gina Bishop.

**Present**

- Gina Bishop, President
- Brian Brammer, Treasurer
- Janet Compton, Asst. Treasurer
- Justin Stenger, Member
- Debra Tracy, Secretary
- Gayle Wiley, Member

**Non-Voting Members Present**

- Brandy Graves, Library Staff
- Janet Wallace, Library Director
- Anne Tungate, Addison Times

**Not Present**

- Bambi Garrison, Vice President

**May Minutes Approval**

Motion – Gayle Wiley  
2<sup>nd</sup> – Janet Compton  
All Approved

**Treasurer's Report Approval**

Motion – Janet Compton  
2<sup>nd</sup> – Debra Tracy  
All Approved

**Check Register Approval**

Motion – Debra Tracy  
2<sup>nd</sup> – Janet Compton  
All Approved

**Librarian's Report**

- A. Staff changes for March, April, and May – Taylor Robinson left March 26. Jan Smith left March 11. Elysia Jeavons was hired for Morristown. Molly Sturgell was hired as a youth services clerk/social media assistant. Taylor Dennis's last day was April 28. Selina's pay was rectified for when she returned to full time.
- B. We received the operation roundup grant for the microfilm reader.

- C. Janet attended a non-profit roundtable about strategic planning. While ours doesn't expire for another two years, we are going to go ahead and utilize some of what she learned to update our strategic plan.
- D. Morristown had 88 people at their summer reading kick off. Shelbyville had about 275 people

### **Correspondence**

- A. Bambi sent a message thanking the Board and Janet for thinking of her and her family in their time of loss.
- B. The library received a resignation letter from Laura Land, whose last working day will be July 1.
- C. We received a call from another sorority – Delta Theta Tau – who wants to make a sizable donation to the library.

### **Old Business**

- A. Update on construction
  - a. We are hopefully closer to resolving the HVAC situation. Mark McNeely has sent them a letter today and they have been contacted multiple times. According to the company the part is in the mail.
  - b. There is a rubber piece along the main circulation desk that we are waiting on.
  - c. The emergency light in the lobby of youth services caught on fire last week. It has been replaced and they are going to replace the batteries in all the emergency lights on the teen side.
  - d. Some furniture will be arriving next week.

### **Policy Reviews**

- A. Meeting Room Policies
  - a. We changed the board meeting day and removed the board room as an option to meet and added the foyer in CEW to meet. There is two y's on a Tuesday, so that will be corrected. Page numbers will be added.  
Motion – Gayle Wiley  
2<sup>nd</sup> – Janet Compton  
All Approve

### **New Business**

- A. Salaries
  - a. Some discussion and comments were made.  
Motion – Debra Tracy  
2<sup>nd</sup> – Gayle Wiley  
All Approve
- B. On the evaluation of the library director, it's suggested to change it to a four-point system instead of a five-point system.

**Meeting Adjourned**

Meeting Adjourned: 7:27 pm

**Next Meeting**

**July 7, 2022 @ 6:30 pm** with an Executive Session at 6 pm

Minutes Approved

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Secretary

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Date