

**Shelby County Public Library  
Board Meeting Minutes  
April 6, 2023**

The Library Board of Trustees Meeting of the Shelby County Public Library was called to order at 6:34 pm by Gayle Wiley.

**Present**

- Janet Compton, Assistant Treasurer
- Danielle DeWitt, Member
- Justin Stenger, Member
- Debra Tracy, Secretary
- Gayle Wiley, President

**Others Present**

- Brandy Graves, Library Staff
- Janet Wallace, Library Director
- Hannah Gunnell, The Shelbyville News

**Not Present**

- Brian Brammer, Treasurer
- Bambi Garrison, Vice President

**March Minutes Approval**

Motion – Justin Stenger  
2<sup>nd</sup> – Danielle DeWitt  
All Approved

**Treasurer’s Report Approval**

Motion – Justin Stenger  
2<sup>nd</sup> – Debra Tracy  
All Approved

**Register of Claims Approval**

Motion – Debra Tracy  
2<sup>nd</sup> – Janet Compton  
All Approved

**Public Comments**

None

**Librarian’s Report & Correspondence**

- A. We did find out just this week that we are receiving money from BRCF for Summer Reading and our Performing Arts Series.

- B. We now have access to LibraryIQ through the Evergreen Consortium.
- C. We have a legal kiosk located in the Computer Lab to aid patrons in finding legal forms they may need. Provided by the Indiana Bar Association.
- D. The Library Toasts the Arts is April 28.

### **Old Business**

- A. None

### **Policy Reviews**

- A. Employee Handbook
  - a. Approve with changes discussed  
Motion: Danielle DeWitt  
2<sup>nd</sup>: Debra Tracy  
All Approve
- B. By-Laws
  - a. Format changes  
Motion: Justin Stenger  
2<sup>nd</sup>: Danielle DeWitt  
All Approve

### **New Business**

- A. April 29<sup>th</sup> – a staff member is hosting a baby shower and may go past 5 pm. Move to allow library to be used after hours.
  - a. Move to allow library to be used after hours.  
Motion: Janet Compton  
2<sup>nd</sup>: Debra Tracy  
All Approve
- B. Two bills that need to be paid.
  - a. Scot Shrader for the Library Toasts the Arts (\$200).
  - b. Unique Management Services (\$93).
  - c. Move to pay both.  
Motion: Janet Compton  
2<sup>nd</sup>: Debra Tracy  
All Approve
- C. Debra Tracy did research on Andrew Carnegie and told us about it.

### **Meeting Adjourned**

Meeting Adjourned: 7:37 pm

**Next Meeting**

**May 4, 2023 @ 6:30 pm**

Minutes Approved

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Secretary

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Date