

**Shelby County Public Library  
Board Meeting Minutes  
January 12, 2023**

The Library Board of Trustees Meeting of the Shelby County Public Library was called to order at 6:30 pm by Bambi Garrison.

**Present**

- Brian Brammer, Treasurer
- Bambi Garrison, Vice President
- Justin Stenger, Member
- Gayle Wiley, Member

**Others Present**

- Brandy Graves, Library Staff
- Janet Wallace, Library Director
- Hannah Gunnell, The Shelbyville News
- Danielle DeWitt
- Jason Garrison, Member of the Public

**Not Present**

- Janet Compton, Assistant Treasurer
- Debra Tracy, Secretary

**Board of Finance Report**

Brian called around to banks and found 4% rates for CDs. Income from Trust money was \$890 this year so it should go up next year.  
Closed Board of Finance at 6:33 pm.

**December Minutes Approval**

Motion – Gayle Wiley, with a name spelling correction  
2<sup>nd</sup> – Justin Stenger  
All Approved

**Treasurer's Report Approval**

Motion – Justin Stenger  
2<sup>nd</sup> – Gayle Wiley  
All Approved

**Check Register Approval**

Motion – Justin Stenger  
2<sup>nd</sup> – Gayle Wiley  
All Approved

## **Public Comments**

None

## **Librarian's Report & Correspondence**

- A. Staff Changes:
  - a. Hired Milla James Sept 14 to replace Lisa Jones
  - b. Sean Crook took medical leave in Oct and resigned in Nov.
  - c. Ashton Sizemore was released Dec.
  - d. Selina Rawlings put in her notice and her last day is 1/13/23
  - e. Hired Zane Hunter in adult services.
  - f. Hired new library aide Terra Decker.
  - g. Currently interviewing to fill Selina's position.
- B. Received a large card from Headstart for helping with their diaper drive.
- C. Janet did include in Board Packet board meeting dates and a special events sheet.

## **Old Business**

- A. Schedule Board meeting retreat evening
  - a. Janet is going to look at booking March 7, 2023 for a Board Retreat.

## **Policy Reviews**

- A. Displays and Handouts Policy
  - a. Tabled until next meeting.
- B. 3-D Printing Policy
  - a. Tabled until next meeting.
- C. Tuition Reimbursement Policy
  - a. Tabled until next meeting.

## **New Business**

- A. Officers
  - a. Gayle Wiley was nominated as President.
  - b. Bambi Garrison was nominated as Vice-President.
  - c. Debra Tracy will continue as Secretary.
  - d. Brian Brammer will continue as Treasurer.
  - e. Janet Compton will continue as Assistant Treasurer.

Motion: Justin Stenger  
2<sup>nd</sup>: Brian Brammer  
All Approve

B. Transfer for Funds

- a. Resolution was made to redistribute funds between major categories for the amount of \$12,792.07 so that everything would zero out.

Motion: Brian Brammer

2<sup>nd</sup>: Gayle Wiley

All Approve

C. Rainy Day Fund

- a. This is a way to beef up the fund; we can put up to 10% of our remaining balance in the Operating Fund so we transferred \$70,000.

Motion: Brian Brammer

2<sup>nd</sup>: Gayle Wiley

All Approve

D. Items approved for advanced payment.

- a. Includes such bills including health insurance premiums, utilities, fuel expenses, subscription, conference and meeting fees, evergreen state library bill, and bond payments.

Motion: Brian Brammer

2<sup>nd</sup>: Gayle Wiley

All Approved

E. Received a bill from \$1,330.57 from Johnson Controls and needs approval to pay.

Motion: Justin Stenger

2<sup>nd</sup>: Gayle Wiley

All Approved:

**Meeting Adjourned**

Meeting Adjourned: 7:01 pm

**Next Meeting**

**February 9, 2023 @ 6:30 pm**

Minutes Approved

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Secretary

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Date