

**Shelby County Public Library
Board Meeting Minutes
August 12th, 2026**

The Library Board of Trustees Meeting was called to order at 6:32 pm by Debra Tracy at the Shelby County Public Library. The Library Board of Trustees Meeting at the Shelby County Public Library ended at 8:02 pm, adjourned by Debra Tracy.

Present

- Debra Tracy, Vice President
- Bambi Garrison, Secretary
- Justin Stenger, Treasurer
- Katie Miller, Assistant Treasurer
- Danielle DeWitt, Member
- Mary Giesting, Member

Absent

- Gayle Wiley, President

Others Present

- Brandy Graves, Library Director
- Kyle Qurazzo, Library Staff
- Jon Dusenbury, Library Staff
- Monica Lutes, Library Staff
- Julie Bielefeld, Diligent Diggers Garden Club
- Cindy Leahy, Diligent Diggers Garden Club

Meeting Agenda

Motion to approve August 2026 meeting agenda with noted additions.

Motion: Bambi Garrison

2nd: Justin Stenger

All approve.

June 2026 Meeting Minutes

Motion to approve July 2026 meeting minutes as presented.

Motion: Mary Giesting

2nd: Danielle DeWitt

All approve

Treasurer's Report

1) Financial Report

- a. Beginning of 2026: \$614,552.58
- b. Start of July 2026: \$743,333.28
- c. Disbursements July 2026: \$163,804.97
- d. Disbursements Year-to-Date: \$921,014.32

- e. Receipts July 2026: \$41,515.24
- f. Receipts Year-to-Date: \$927,505.29
- g. Balance end of July 2026: \$621,043.55

Motion to file Treasurer's Report for July 2026 as presented

Motion: Bambi Garrison

2nd: Danielle DeWitt

All approve

Register of Claims

Motion to approve Register of Claims as presented.

Motion: Mary Giesting

2nd: Katie Miller

All approve

Public Comments

- 1) Cindy Leahy & Julie Bielefeld, Diligent Diggers Garden Club
 - a. Presented landscaping proposal from MG Landscaping & Irrigation
 - b. Estimated at \$3,000.00 with a completion date of September 10, 2026
 - c. Provided general overview of responsibilities of the Diligent Diggers

Motion to approve quote from MG Landscaping & Irrigation as presented.

Motion: Justin Stenger

2nd: Mary Giesting

All approve.

Construction Update

- 1) Shelving quote for \$133,988.46 discussed
Motion to approve shelving quote as presented.
Motion: Danielle DeWitt
2nd: Mary Giesting
All approve.
- 2) Display furniture quote for \$12,991.96 discussed
Motion to approve display furniture quote as presented.
Motion: Danielle DeWitt
2nd: Justin Stenger
All approve.
- 3) Elevator work still in progress
- 4) Security camera work has begun, install begins next week

Librarian's Report & Correspondence

- 1) No correspondence received
- 2) New hire: Karter Rogers, Maintenance Department
- 3) Recently replenished library promotional products
- 4) Morristown Branch update
 - a. Awarded grant for new furniture

- b. Seeking quote for new flooring and paint
 - c. New lease being finalized
 - d. New shelving has been delivered
- 5) Shelbyville branch experienced a roof leak behind front desk and flooding in the basement areas due to flash flooding and heavy rains
- 6) Clarification of CenterPoint account
- 7) Update on new insurance coverage for library

Policy Reviews

- 1) Nothing to report

Committee Reports/Recommendations

- 1) Building Committee
 - a. Nothing to report
- 2) Finance Committee
 - a. Final audit meeting recap
 - b. General funds update
- 3) Personnel Committee
 - a. Nothing to report
- 4) Liaison Reports
 - a. Nothing to report
- 5) Strategic Planning Taskforce
 - a. Ready to schedule focus groups

New Business

- 1) Parking improvements on Broadway Street are being discussed
- 2) Department Reports
 - a. Jon Dusenbury, Payroll Manager & Monica Lutes, Accounts Manager
 - i. Overview of duties performed by Business Office
- 3) Additional appropriations
 - a. Unrestricted gift funds need appropriated per State Board of Accounts

Motion to reappropriate existing gift funds into additional funds.
 Motion: Mary Giesting
 2nd: Bambi Garrison
 All approve.

Announcements

- 1) Public hearing of 2027 budget – September 9th, 2026
- 2) Adoption of 2027 budget – October 14th, 2026
- 3) Next Board Meeting September 9th, 2026 at Morristown Branch

Meeting Adjourned

Meeting Adjourned: 8:02 pm

Next Meeting

Wednesday, September 9th, 2026 @ 6:30 pm at the Morristown Branch of the Shelby County Public Library

Minutes Approved

Secretary

Date